



Primary School & Nursery
Making A Difference

Boroughbridge Primary School and Nursery

Charging and Remission Policy

Date Adopted 13 November 2020	Date for Review 13 November 2021	Person/s Responsible Headteacher Nominated Governor Finance Governor
Approved by:	Mrs Kelly Chair of Governors	Miss G A Lee Headteacher

This Policy is valid from November 2020, thereby replacing the previous Charging and Remissions Policy dated September 2019 and is applicable from this time forward. The previous version has been archived.

Where the 'named' person is no longer in post, this policy remains valid until the next review date.

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1. Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group tuition.

The Policy for Charging and Remission has been determined by the Governors. It lays down the circumstances under which any charges will be made and sets out the criteria under which all or part of the costs of an activity will be remitted.

The Headteacher however, may invite parents/guardians to make voluntary contributions in the form of money or other indirect help.

2. Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unable to make a voluntary contribution, we would ask they talk to school privately, as no child would not be able to participate fully in a trip, or activity. Sometimes the school pays additional costs in order to support the visit. This may in turn divert money away from the school budget which could have an impact on monies available for other school resources. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to the theatre / visits in school by a theatre company
- musical events.

3. Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we try not to make any charge for the education or travel expenses but voluntary contributions may be requested. However, we do make a charge to cover the costs of board and lodging. No child would miss out on a residential experience due to families not being able to afford the trip. We would ask any parent to discuss this privately with the school, so that we could assist in helping the family.

4. Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small group lessons are taught by peripatetic music teachers. Music lessons are arranged directly with North Yorkshire County Council Music Service and not school. Payments are made direct to the Music Service also. Leaflets are available from the school office.

5. Swimming

The school organises swimming lessons for all children in Key Stage 2 usually for a period of one term each year. These take place in school time and are part of the National Curriculum. The cost of swimming lessons are heavily subsidised by school but we do ask for contributions towards the cost of transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part. Contributions must be paid via Parentpay. Due to the current pandemic swimming is not taking place at present.

6. After School Activities

The school sometimes offers additional after school clubs run by professionals who are often sourced by the Extended Schools co-ordinator. Parents must pay for these activities on Parentpay prior to any session taken.